



# TOWN OF DOVER

## MAYOR AND BOARD OF ALDERMEN

### CAUCUS MEETING MINUTES MARCH 13, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

#### **ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderman MacDonald

Also present were Administrator Donald Travisano, Attorney Lisa Thompson and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

#### **SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

**PRESENTATION**—John Mooney & Andrew Kucinski from Nisivoccia LLP attended the meeting to introduce the 2018 Municipal Budget. John Mooney mentioned that our budget is in compliance and Dover still remains with the lowest property taxes in Morris County.

#### **MUNICIPAL CORRESPONDENCE:**

1. Received from NJ League of Municipalities—Weekly Update—March 2, 2018
2. Received from NJ League of Municipalities—Weekly Update—March 9, 2018
3. Received from the NJDEP—RGGI Information Session on March 29, 2018
4. Received from Joanne Steinberg—Conditions on Liberty Street

#### **CONSENT AGENDA**

1. Resolution Approving the Minutes for the February 27, 2018 Caucus & Regular
2. Resolution Approving Social/Athletic Club License—Dover Hilltop Athletic Club
3. Resolution Approving Pet Shop License—Dover Pet Shop
4. Resolution Approving Taxi Cab Driver's Licenses
5. Resolution Approving Limousine Driver's Licenses
6. Resolution Approving a Transfer Resolution
7. Resolution Approving Taxis

#### **ORDINANCE(S) FOR FIRST READING**

1. Ordinance No. 03-2018 – Calendar Year 2018 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)—Alderswoman Romaine

#### **RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Personnel Action
3. Resolution for the Introduction of the 2018 Municipal Budget

**REGULAR MEETING MINUTES  
MARCH 13, 2018**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho and Mayor Dodd  
Absent: Alderman MacDonald

Also present were Administrator Donald Travisano, Attorney Lisa Thompson and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**CONSENT AGENDA:**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**February 27, 2018 – Caucus & Regular**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR THE  
RENEWAL OF A SOCIAL AND ATHLETIC CLUB LICENSE**

**WHEREAS**, any person or group of persons, association or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes or gymnasium; and

**WHEREAS**, any person or group of persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

**WHEREAS**, the appropriate fees have been received with the renewal applications;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following Social and Athletic License are hereby approved:

**Dover Hilltop Athletic Club  
17 Grant Street, Dover, NJ 07801**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A  
PET SHOP LICENSE FOR DOVER PET SHOP**

**WHEREAS**, Section 113-8 of the Code of the Town of Dover requires any person who keeps or operated a pet shop to apply to the Clerk of the Town of Dover for a license to operate; and

**WHEREAS**, Dover Pet Shop, located at 112 E. Blackwell Street, Dover, New Jersey, has applied for renewal of a pet shop license; and,

**WHEREAS**, the Town of Dover Health Department inspected the premises and found the results of the inspection to be “satisfactory”; and

**WHEREAS**, the applicant has submitted the appropriate fee and completed the application as needed;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the application for Dover Pet Shop for a license to operate a pet shop at 112 East Blackwell Street, Dover, New Jersey is hereby approved.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXICAB DRIVER LICENSES**

**WHEREAS**, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

**WHEREAS**, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

**FIRST CLASS OF DOVER, INC.**

Jose M. Mazo  
Ivan Barragan Gonzalez

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING LIMOUSINE OPERATOR**

**WHEREAS**, application for limousine operator license has been made by the person listed on Schedule A attached hereto and made a part hereof; and

**WHEREAS**, the Police Department of the Town of Dover has reviewed their application and has advised that there is no prohibition to the issuance of their license; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the limousine operator license for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

**FIRST CLASS OF DOVER, INC.**

Angel Santana- Geraldo

**TRANSFER RESOLUTION**

**WHEREAS**, there appears to be insufficient funds in the following accounts (excepting the Appropriation of Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the year, viz: 2017

Police OE          Fire OE

**WHEREAS**, there appears to be a surplus in the following accounts (excepting the Appropriation for Contingent Expenses, Down Payments and Capital Improvement Fund) over and above the demand necessary for the balance of the year, viz: 2017

Group Insurance OE

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of R.S. 40A:4-58, part of





PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$170.40
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$789.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$2,713.68
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$52.50
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$655,009.60</b>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$542.08
<b>TOTAL CLAIMS PAID</b>	<b>\$542.08</b>
<b><i>TOTAL BILL LIST RESOLUTION</i></b>	<b><i>\$655,551.68</i></b>

**Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, & O'Connor**  
**Nays: None**                      **Absent: Alderman MacDonald**                      **Abstained: Alderman Camacho & Mayor Dodd**

**PERSONNEL ACTION RESOLUTION**

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2018.

**NEW HIRES:**

Charles Campbell, Special Law Enforcement Officer II	\$21/hr.	3/19/2018
Andrew Cannon, Special Law Enforcement Officer II	\$21/hr.	3/19/2018

**Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Toth, O'Connor, Camacho & Mayor Dodd**  
**Nays: None**                      **Absent: Alderman MacDonald**                      **Abstained: Alderwoman Romaine**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**FOR THE INTRODUCTION OF THE 2018 MUNICIPAL BUDGET**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that the 2018 Municipal Budget and this Resolution are hereby approved for introduction; and

**BE IT FURTHER RESOLVED** that the aforementioned Municipal Budget shall be scheduled for public hearing and consideration for possible adoption at the regular meeting of the Mayor and Board of Aldermen of the Town of Dover on Tuesday, April 10, 2018, beginning at 7:00 pm; and

**BE IT FURTHER RESOLVED** that a summary of the 2018 Municipal Budget shall be published once in *The Daily Record*, the official newspaper of the County of Morris on the date specified in Sheet 2 of the 2018 Municipal Budget; and

**BE IT FURTHER RESOLVED** that two (2) copies of the 2018 Municipal Budget be filed along with a certified copy of this Resolution with the Director of the Department of Community Affairs, Division of Local Government Services, within three (3) days of the Budget's introduction.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, O'Connor, Camacho & Mayor Dodd**  
**Nays: None**                      **Absent: Alderman MacDonald**                      **Abstained: None**

Mayor Dodd opened the meeting to the public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public and asked for a motion to adjourn.

*Mayor Dodd made the motion to adjourn at 7:23 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.*

**Respectfully submitted,**

**Tara Pettoni, Acting Municipal Clerk**